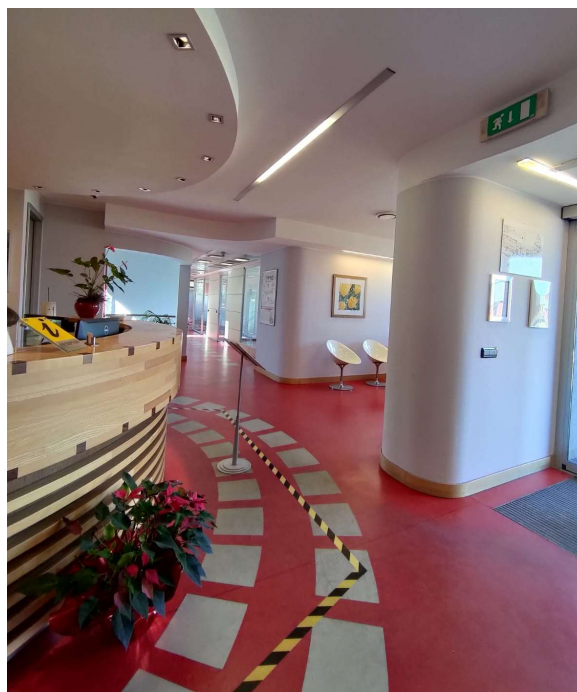


Since January 25<sup>th</sup>, a regular bulletin of information and prescriptions has been published on Tecniplast intranet portal, keeping the whole workforce informed and fostering duly application of indicated actions and guidances.

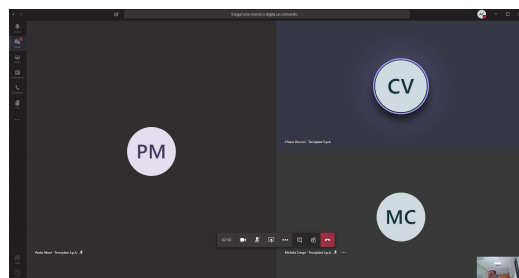
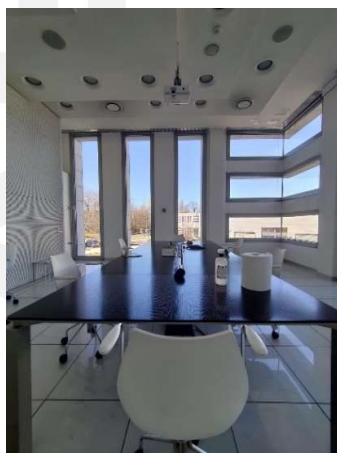
Since the beginning, the main course of actions have been:

1. Specific and continuous information on COVID-19 (e.g. infection mechanisms, Ministry of Health instructions, code of conduct) ;
2. List of specific “best practices” for Virus elimination/containment, in compliance with the Ministry of Health recommendations. Employees are asked to:
  - a. Always keep >1,5m safety distance. In common areas – e.g. reception – this distance has been marked with safety lines



- b. Wash hands often with soap and water for at least 20 seconds. If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol;
  - c. Cover mouth and nose with a tissue when coughing or sneezing. Throw used tissues in a lined trash can. Immediately wash hands with soap and water for at least 20 seconds or, if soap and water are not available, clean your hands with an alcohol-based hand sanitizer that contains at least 60% alcohol;
  - d. Avoid touching eyes, mouth, nose with non-cleaned hands;
  - e. Do not greet shaking hands;
  - f. Daily cleaning and sanitization of all “high-touch” surfaces (e.g. desks, keyboards...), and at the end of every face-to-face meeting;
  - g. Avoid extra-curricular situations in which large number of people are involved/crowded places;
3. Immediate travel ban for our personnel to high risk areas;
4. Access ban to Tecniplast and IWT premises for every person (employees or guest) with flu-like symptoms;

5. Encourage smart working and conference calls; face-to-face trainings have been suspended and face-to-face meetings, when strictly necessary, have been regulated (e.g. >1,5m distance between people, pre- and post-meeting surfaces cleaning with alcohol disinfectants...);



6. Regulated access to the canteen in precise time slots for every office/department; reduction of the number of seats and pre-assigned seats, so as to keep the >1,5m distance between employees;



7. Automatic disinfectant atomizer installed at all canteens and receptions



8. Break areas can be accessed by one person at a time.



To the current state, none of our employees has contracted the virus, and no positive cases have been recorded.

Nevertheless, we have invited our employees to report any symptoms, to facilitate their contact with the Health Authorities and monitor any developments.

In addition, we are constantly monitoring the situation to react appropriately in real time, giving priority to the protection of health and safety of people involved, for any reason, with the Tecniplast Group.



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