

CoVid19 – ACTIONs TAKEN and CONTERMEASURES APPLIED in TECNIPLAST – IWT (March 9th update)

Dear colleague / customer,

in this short memorandum we would like to highlight how Tecniplast and IWT, constantly monitoring the situation and following the Government ordinances, ensure compliance with all the necessary measures to counter the spread of COVID-19.

The entire course of action has been defined and agreed in close collaboration with Tecniplast & IWT Company doctor, Prof. A. Battaglia, currently holding the “Work Medicine Chair” at Universities of Pavia and Insubria (Italy), President of the association of Work Medicine Doctors of Varese Province, plus our Environment Health and Safety experts.

Since Januar 25th, Tecniplast and IWT have adopted a list of countermeasures, enforcing our personnel protection. At first with a strict travel policy guidance avoiding travels / contact to and from risk areas, proportionally adopting then increased efficacy measures to mitigate the risks of contacts.

Italian Prime Minister’s decree of March 9th remodulated the areas involved in the containment of the COVID-19 epidemiological emergency, and defined new measures on national scale, particularly related to common daily life habits of population. All the countermeasures that Tecniplast and IWT had adopted before the decree, actually anticipated the decree measures, which as such do not represent any business obstacle to us.

Production activities, the movement of goods and mobility for reasons of work are absolutely guaranteed. Please find here below a short summary of the main organizational measures adopted as per now in Tecniplast and IWT:

- a. Specific and continuous information on COVID-19 (e.g. infection mechanisms, Ministry of Health set of guidelines, corporate code of conduct) through our intranet portal, as well as posted notices on the bulletin board since January 25th;
- b. Employees are asked to avoid extra-curricular situations in which large number of people are involved/crowded places;
- c. Our employees mustn’t have business trips to high risk areas;
- d. Daily cleaning and sanitization of all “high-touch” surfaces everyday (e.g. desks., meeting rooms);
- e. Daily cleaning and disinfection of all common areas;
- f. Encourage smart working: Tecniplast and IWT have proactively adopted smart working on a portion of operational tasks;
- g. Tecniplast and IWT have been moving to videoconference most of the meetings, supporting both the decree as well as a good code of conduct to promote the best meeting environment;
- h. Face-to-face trainings have been suspended;
- i. Meetings and events in Italy have been postponed;
- j. In case of face-to-face meetings, not replaceable with videoconference, employees are asked to guarantee a minimum safety distance of 2 mt between people attending the meeting;
- k. Regulated access to the canteen in precise time slots for every office/department; reduction of the number of seats and pre-assigned seats, so as to keep the >1,5m distance between employees;
- l. Break areas can be accessed by only one person at a time.

We will keep you informed of any future developments.

We thank you in advance for your understanding of the global emergency we are experiencing, and we assure you of our commitment and determination to operate at our best.

Tecniplast S.p.A.
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